

# WEDDING CHECKLIST



Use this as a general guideline for getting the biggest tasks taken care of before your big day.

## 9 - 12 months before

- Set a budget, and determine how costs will be divided.
- Select a date, and reserve venue(s).
- Start the guest list to get your best cost Estimate.
- Find a celebrant.
- Start a separate folder for receipts.
- Select your wedding party.
- Hire a planner or day-of coordinator.
- Book a florist, photographer, and DJ or band.

## 6 - 9 months before

- Find a caterer if the venue doesn't offer one.
- Choose bridesmaids attire.
- Start planning your honey moon.
- Select and order a bridal gown.
- Create a wedding website.
- Arrange transport.

## 4 - 6 months before

- Finalise guest list.
- Send save-the-date announcements.
- Reserve any rental items for ceremony or Reception.
- Register for gifts.
- Shop for wedding invitations.
- Finalise a date, time, and location for rehearsal dinner.
- Choose ceremony readings, and reach out to Readers.
- Arrange room blocks at hotels for out-of-town Guests.
- Met with your officiant.

## 2 - 4 months before

- Shop for your wedding rings.
- Order wedding cake.
- Obtain marriage license after 90-day mark.
- Find your makeup artist and hairdresser, and make your day- of and trial- run Appointments.
- Purchase favours and gifts for welcome Baskets.

## 6 - 8 Weeks Before

- Send rehearsal dinner invitations.
- Mail invitations.
- Reserve suits for groomsmen.
- Finalise the menu and the flowers.
- Meet with Vendors to work out details.

## 2 - 6 weeks before

- Print seating cards and programs.
- Create seating plan and wedding-weekend time line.
- Have your final dress fitting.
- Write vows
- Finalize all details, and confirm with vendors.

## One week before

- Expect lots of last minute things to come up, so try not to save anything that could have been finished sooner.
- Confirm arrival times with vendors and wedding party.
- Set aside checks or tips to distribute to Vendors.
- Delegate tasks to wedding party.
- Photographer appointment/catch up.
- Consider family photos groups.
- Hair colour

## The week of

- Spray Tan, nails,
- Check your dress for last minute size alterations.
- Set aside checks or tips to distribute to vendors.
- Srt up reception
- Photographer appointment/catch up.

*Have fun planning!*

